


FREE

 Awarding Body
NCFE / CACHE / TQUK

 Course Duration
6 / 12 Weeks

Information, Advice or Guidance Level 2

Course Overview

Welcome to the Information, Advice or Guidance Level 2 course where you will gain valuable knowledge and skills in the field of communication, interaction, and interpersonal skills, which are essential for any professional working in the information, advice, or guidance sector.

Throughout the course, you will explore various communication techniques and understand how values, attitudes, and beliefs can affect interactions with others. You will also learn how to develop effective interaction and interpersonal skills, enabling you to provide the best possible service to clients.

Furthermore, you will learn how to explore information, advice, or guidance in different contexts, including group interactions. You will also develop the skills to manage information, including storage and retrieval, and understand how to comply with the law while providing information, advice, or guidance.

This course will provide a comprehensive learning experience that will equip you with the necessary skills and knowledge to succeed in your role. We look forward to helping you achieve your professional goals and enhance your career prospects in the information, advice, or guidance sector.

What is the cost?

As a result of government funding, this qualification is currently offered at no cost. However, please note that the number of funded places can be limited. To ensure you secure your spot, we recommend booking early.

How do learners benefit?

Taking the Information, Advice, or Guidance Level 2 course will benefit learners in several ways.

Firstly, it will equip them with the essential knowledge and skills required to provide high-quality services to clients in the information, advice, or guidance sector. Secondly, it will enhance their communication and interpersonal skills, enabling them to interact effectively with clients and colleagues.

Thirdly, learners will learn how to manage information, including storage and retrieval, and how to comply with the law, ensuring that they operate ethically and professionally.

Ultimately, this course will provide learners with a competitive advantage, improving their career prospects and increasing their value to employers in the field of information, advice, or guidance.

 01226 958 888

 www.wefindanylearner.co.uk

 Info@wefindanylearner.co.uk

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