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LEARNER.co.uk** 

Information, Advice or Guidance

Course Overview

The certificate explores communication techniques and how values, attitudes and beliefs can affect interactions.

Business Benefits

- Gives assurance that employees are well-trained
- Creates a more motivated and engaged workforce
- Increases understanding of accurate recordkeeping and effective signposting
- Improves understanding of effective communication techniques
- Reduces the risk of malpractice

Course Duration

6 - 12 Weeks



success.



speed.



support.

What is the cost?

Due to the availability of government funding, this qualification is available at no cost. Funded places are limited so please book early to secure your place.

Learner Benefits

- Achieve a nationally recognised level 2 qualification
- Furthers personal and professional development
- No need to formally attend college
- Learn in your own time
- Access to sector-expert assessors throughout the course

Awarding Body

NCFE / CACHE / TQUK

Course Content

- Explore communication techniques
- Study how values, attitudes and beliefs can affect interactions
- Develop interaction and interpersonal skills
- Learn how information, advice or guidance can be explored
- Learn how group interaction can be utilised
- Manage information, including storage and retrieval
- Learn how to comply with the law

What you will learn

- Information, Advice or Guidance in Practice
- Developing Interaction Skills for Information, Advice or Guidance

How is it delivered?

Alongside the learning materials, you will have the support of a knowledgeable assessor/tutor who will give you advice and guidance on the course content as well as providing robust feedback on the work you complete.

The course is usually delivered over a period of 6 to 12 weeks.

Successful completion of this course ensures that the learner has fully understood these important principles and evidences knowledge of the subject area.

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